



केन्द्रीय विद्यालय.2, सम्बलपुर  
KENDRIYA VIDYALAYA NO 2,  
SAMBALPUR  
(Under Ministry of Education, Govt. of India)  
बुर्ला, संबलपुर - 768017 At/Post: Burla, Sambalpur-768017  
Ph No.: 0663-2960438  
E-mail: [kvsambalpur2@gmail.com](mailto:kvsambalpur2@gmail.com)  
CBSE Affiliation No.: 1500057 School Code : 19252



Website: <https://no2sambalpur.kvs.ac.in>  
KV Code : 2315 Station Code : 804

## **NOTICE-12.10.2022**

All the Parents, whose wards have been selected in the 1st list of provisionally selected children for admission to BALVATIKA -I, II and III for 2022-23 are hereby required to submit all the necessary documents on the dates mentioned below:

S.NO	CLASS	PARTICULARS	DATE & TIME OF ADMISSION
1	BALVATIKA-I	RTE, CAT-I, CAT-II	13.10.2022 (11.15AM-1.00PM)
2	BALVATIKA-II	DA, CAT-1	14.10.2022 (11.15AM-1.00PM)
3	BALVATIKA-III	CAT-I, SC	14.10.2022 (11.15AM-1.00PM)
4	BALVATIKA-II	CAT-II, SC, ST, OBC-NCL	15.10.2022 (11.15AM-1.00PM)
5	BALVATIKA-III	OBC-NCL, CAT-III	17.10.2022 (11.15AM-1.00PM)

NOTE: For Admission to BALVATIKA -I, II and III for 2022-23 , the following points may please be noted:

1. Please download the Admission application form , fill it properly and submit it along with all the required documents in proper sequence at the admission Counter ( Room No.35) in the Vidyalaya on the date and time as above.
2. If documents are found correct on verification, a UBI Challan form with student ID will be given to parents for payment of fees. Parents are advised to pay the Fees online on the same date using the link <https://epay.unionbankofindia.co.in/kvfee/> , otherwise they can pay at any UBI branch/school help desk
3. Please bring the child along with you.

### **DOCUMENTS FOR SUBMISSION AND VERIFICATION IN CASE OF YOUR CHILD IS PROVISIONALLY SELECTED FOR ADMISSION IN BALVATIKA (IGNORE IF ALREADY SUBMITTED)**

1. Filled in Application for Admission form
2. **Birth Certificate** of the child ( Original Birth certificate needs to be shown only for verification)
3. Parent's **CERTIFICATE FROM THE EMPLOYER & Payslip** to be submitted in original. (Please download the Proforma of **CERTIFICATE FROM THE EMPLOYER**- for government employees only)
4. Parent's **Transfer details** to be submitted in original (please download the Proforma for transfer details - for government employees only)
5. **Address Proof & ID proof** of the parent.

6. Declaration of **distance**. (Please download the Proforma)

7. **Caste Certificate** in the name of the child (If the child is not having the caste certificate in his/her name, then the certificate in the name of the parent will be considered. However they will be required to submit the caste certificate in the name of the child within three months of the child's admission.)

8. **Blood group** certificate of the child.

9. xerox copy of **Aadhar Card** of the child (If any).

10. Two **passport size coloured photographs** of the child.

11. **Self declaration of parent**

12. **Reimbursement form** ( For Service Category -I and II only )

**NOTE:** 1. One set of the above mentioned documents to be submitted at the school if the child is provisionally selected. ( Xeroxed & self-attested)

2. Documents such as Parent's **CERTIFICATE FROM THE EMPLOYER & Payslip**, Parent's **Transfer details** and **Affidavit from the executive magistrate** (For single girl child) to be submitted at the school **in original**.

3. **Original** documents like Birth Certificate, ID cards, Caste Certificate and Aadhar Cards need to be produced for verification only and will be returned after verification.

4. **OBC (Non-creamy layer)** certificates should have been issued **on or after 01.04.2019**

**NOTE: After the due date no parents/guardians can claim for admission of their wards. If the parents do not turn up for admission on the due dates , the candidates in the waiting list will be given chance for admission.**

Co-operate with Vidyalaya Administration in smooth functioning of Admission during this Pandemic Situation.

J. Walendra Kumar  
(ADM I/c)

Ganesh Redhan  
Sd/ Principal  
12/10/2022

**केन्द्रीय विद्यालय**  
**Kendriya Vidyalaya No.2**  
**Sambalpur**

**प्रवेश के लिए प्रार्थनापत्र**  
**APPLICATION FOR ADMISSION**

क्रम सं० Sr. No.....

1. विद्यार्थी का पूरा नाम Name of Student.....
2. ईस्वी संवत् में जन्म-तिथि (अंकों में)  
Date of Birth (in figures).....
3. आयु (प्रसंगाधीन वर्ष की 1 अप्रैल को) वर्ष माह दिन  
Age (as on 1st April of the year) Year..... Month..... Days.....
4. राष्ट्रियता Nationality.....
5. माता-पिता का ब्यौरा : माता पिता  
Details of Parents : Mother..... Father.....  
(i) पूरा नाम Full Name.....  
(ii) व्यवसाय Occupation .....
- (iii) कार्यालय का नाम, पूरा पता व दूरभाष संख्या  
Name of office and full address with Tel. No.....
- (iv) पूर्ण आवासीय पता व दूरभाष संख्या  
Full residential address with Tel. No.....
- (v) मूल वेतन सम्बद्ध वर्ष की 1 अप्रैल को  
Basic pay as on 1st April of the year
- (vi) प्रसंगाधीन वर्ष के 31 मार्च तक  
पिछले 7 वर्षों में हुए स्थानान्तरणों की सं०  
No. of transfers during last 7 years
- (vii) माता-पिता की श्रेणी Category of parent
6. स्थानीय अभिभावक का पता (यदि हो)  
Name & address of local guardian (if any) .....
7. अन्तिम विद्यालय जहां पढ़ा हो  
Name & address of the school last attended with class.....
8. क्या यह केन्द्रीय विद्यालय था या मान्यता प्राप्त/अमान्यता प्राप्त विद्यालय था  
Whether it was a Kendriya Vidyalaya, Recognised/Unrecognised School .....
9. विगत परीक्षा परिणाम Result of last examination .....
- अंकों का प्रतिशत Percentage of marks .....
10. जिस कक्षा में प्रवेश चाहिए Class to which admission is sought .....
11. लिये जाने वाले प्रस्तावित विषय  
Subject proposed to offer.....
12. क्या स्थानान्तरण प्रमाण-पत्र संलग्न है? हां/नहीं  
Whether the transfer certificate is attached ? Yes.....No.....
13. स्थानान्तरण प्रमाण-पत्र की संख्या व तिथि  
No. & Date of transfer certificate.....
14. मातृ भाषा Mother tongue..... गृह नगर Home town.....
15. क्या विद्यार्थी अनुसूचित जाति/जनजाति से है ?  
Whether the student belongs to Scheduled Caste/Tribe.....

P.T.O.

## DECLARATION BY THE PARENTS

मैं एतद्वारा घोषणा करता/करती हूँ कि मेरे द्वारा दी गई उपर्युक्त सूचना मेरी जानकारी में सत्य है।

I hereby declare that the above information furnished by me are correct to the best of my knowledge.

मैं विद्यालय नियमों से प्रतिबद्ध रहूंगा/रहूंगी। I shall abide by the rules of the Vidyalaya.

Date.....

Signature of Parents

### FOR THE OFFICE USE ONLY

1. प्रमाणित किया जाता है कि मैंने आवेदन-पत्र और सम्बद्ध कागजातों की जांच कर ली है।

Certified that I have checked the application form and the relevant papers are found in order.

Admission Incharge

2. सम्बद्ध कागजातों के निरीक्षणोपरांत एवम् शुल्क प्राप्तोपरांत कक्षा.....वर्ग..... में प्रवेश दे।

Please admit.....to class.....section.....after checking the relevant papers and realise the dues.

Date.....

PRINCIPAL

दाखिला दिया गया Admitted to Class.....Section.....

प्राप्त धन का विवरण

Details of amount received :

शुल्क रसीद संख्या

तिथि

निर्गत

Fee Receipt No.....

Dated.....issued

प्रवेश शुल्क

शिक्षा शुल्क

Admission Fee.....

Tuition Fee.....

छात्र निधि

विज्ञान शुल्क

Pupils Fund.....

Science Fee.....

योग रु०

Total Rs.....

कक्षा उपस्थिति पंजिका में नाम दर्ज किया गया।

Name has been entered in the Class Attendance Register.

Class Teacher

प्रमाणित किया जाता है कि समस्त प्रविष्टियां छात्र पंजिका में दर्ज की गई एवम् शुल्क का भुगतान इस कार्यालय/कक्षा अध्यापक के द्वारा प्राप्त किया गया।

Certified that all the entries have been made in the Scholar's register and the dues have been realised by Office/Class teacher.

विद्यार्थी की छात्र पंजिका संख्या

खण्ड

है।

The S.R. No. of the student is.....Vol.....

Date.....

Office Incharge

FILE

Date.....

PRINCIPAL